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Prerequisites to attend Phase II

- Completion of the DSCA Phase I Online Course on the JKO.
- If you completed DSCA Phase I more than 12 months ago, please also complete the DSCA Phase I refresher course at [https://jkosupport.jten.mil/html/COI.xhtml?course\\_prefix=J30&course\\_number=P-US1394](https://jkosupport.jten.mil/html/COI.xhtml?course_prefix=J30&course_number=P-US1394)
- Registration is limited to Mid to Senior level personnel with a DSCA responsibility. This includes the following: military officers ((O-4 through O-6, warrant officers (W-3 through W-5), senior non-commissioned officers (E-8 through E09), or DoD civilians (GS-12 through GS-15 or equivalent) assigned to, or en route to, a position requiring strategic level DSCA knowledge. Civilians from DHS, FEMA, DOJ, another federal emergency support function agencies, state emergency response agencies, non-governmental and volunteer agencies are invited to attend. All others not falling into one of the above categories by either rank or duties, but feel they may benefit from this course may attend with an approved waiver. Submit your request for waiver (memorandum format) with your justification to the [DSCA Course Registrar](#). Include the course location and class number that you are requesting to attend. The waiver request must be signed by an O-5 or civilian equivalent in the student's chain of command. The waiver request will be reviewed and evaluated for acceptance or denial into Phase II. For further guidance on waiver procedures, please contact the [DSCA Course Registrar](#).

Registering for a JKO Account:

There are two ways to register for courses on the JKO LCMS:

1. Go to the JKO Homepage at <https://jkodirect.jten.mil/>
2. If logging in with Common Access Card (CAC), click on the "[Create or Login with CAC](#)" link
3. If you do not have a CAC, you will need to request a username/password to access JKO.
  1. Based on your description, click on the "[Military/Government Personnel Registration](#)" or "[Non-Government Personnel/Sponsored Account Registration](#)" link
  2. Fill out the information form and submit. A JKO Account will be created within 24 hours.

## Enrolling for the DSCA Phase 1 Course, J3ST-US010

1. Go to: <https://jkodirect.jten.mil/>
2. Login
3. Select: Course Catalog
4. Under Clear Search (purple colored tab), locate empty box above Title, Type: DSCA in this box
5. Select: Search (purple colored tab)
6. Once you locate J3ST-US010 Defense Support of Civil Authorities (DSCA) Course Phase 1, select: Enroll
7. Course Enrollment box will appear middle of menu page, Select Continue
8. In a black box at the top of your screen, you will see this message: You have successfully enrolled in J3S T US010
9. Select: Launch
10. Select: Start.
11. Upon completion, you will receive an enrollment notification email informing you that you completed J3ST-US010, Defense Support of Civil Authorities (DSCA) Course Phase I.

## Enrolling for DSCA Phase II instructions

All applicants will not be accepted into the DSCA Course. The basic qualification to apply for the DSCA Course is completion of Phase I. However, acceptance into Phase II is contingent on several factors including, but not limited to: grade/rank of individual applying; DSCA related job or responsibilities; commands, organizations or units priority to receive Phase II training; and demographics of the course limitations. If selected, you will be notified of your application decision NLT 45 days prior to the start date of the course. This notification will be via e-mail and updated status in JKO. To request enrollment into DSCA Phase II Resident Course complete the following:

1. Go to: <https://jkodirect.jten.mil/>
2. Login
3. Select: Course Catalog
4. Under Clear Search (purple colored tab), locate empty box above Title, Type: DSCA in this box
5. Select: Search (purple colored tab)
6. Locate the DSCA Phase II course that you want to enroll, select: Enroll
7. To verify your enrollment request, click on the "My Training" tab and the course number should be listed
8. If you have successfully requested enrollment, your enrollment request status will read processing request.
9. Via email, you will receive a JKO enrollment notification. Contained within the message you will find a DSCA application link. Complete DSCA application.
10. Submit the following DSCA items all together: DSCA application, DSCA Phase I certificate of completion and DSCA waiver if applicable to: [usarmy.jbsa.arnorth.mbx.dsca-registrar@mail.mil](mailto:usarmy.jbsa.arnorth.mbx.dsca-registrar@mail.mil)

## Downloading DSCA Phase 1 Completion Certificate

1. Go to: <https://jkodirect.jten.mil/>
2. Login
3. After completing DSCA Phase 1, click on the certificate tab at the top
4. Find Course J3S T US010 Defense Support of Civil Authorities (DSCA) Phase 1 Course in the list of passed courses.
5. Under the Certificate column, click on the icon to save a copy of your completion certificate.

## National Guard Application process

All National Guard except those assigned to USNORTHCOM and its components or subordinate commands must apply at:

<https://gko.portal.ng.mil/joint/J3/D05/J371/DOMOPS/SitePages/DSCAIIHomepage.aspx>

1. The National Guard has designated slots for the course that are controlled through this site.